



Michigan Silversmiths Guild

Executive Board Meeting
Sunday, October 4, 2009

OFFICERS

Christine Bossler
President

Ericia Bartels
Vice President

Richard Locke
Treasurer

Jennifer Thomson
Secretary

Marilyn Southern
Membership

Juanita Bitonti
Publicity
Webmaster

DIRECTORS

Bill Fitzpatrick
Kathy Fitzpatrick
Skip Hunter
Mary Kernahan
Tiffany Massey
Steve Tracy

IN ATTENDANCE: Christine, Jennifer, Ericia, Bill, Kathy, Richard, Steve.

The meeting was called to order at 11:47 AM at the home of Richard Locke.

Last meeting's minutes (August 9, 2009) were read. Minutes were accepted as recorded.

PRESIDENT'S REPORT: Christine reported. Several new committee chairpeople need to be appointed:

Art Fair: Mary was not here, but it is Jennifer's understanding that Mary will chair this committee this year. Jennifer will stay pretty involved.

Jewelry + Objects: Even though the next show isn't until 2011, the committee needs to be formed and the venue chosen and reserved. Steve volunteered to chair this committee with the understanding that Bill and Kathy will still play an active role. Christine and Jennifer also indicated they would be willing to be part of this committee.

Newsletter: Jennifer and Ericia will handle the newsletter this year. The next issue is due out December 1st. Reminder: the year-end Treasurer's Report should be included as Christine promised at the annual meeting.

Nominations/Elections: This committee will be formed closer to next year's annual meeting.

Projections for 2009-2010:

1. Articles of Incorporation - Christine was referred to the "Community Legal Resources" by Katie Locker. She will hear this week if they are willing and able to assist us. If so, the plan would be to have all the paperwork to obtain a 501(c)3 status filed by December 1. The Board gave Christine permission to go ahead and file the Articles even if the Legal Resources doesn't pan out.

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2. Grants - Christine has applied for a grant which she found posted online. Since the deadline was near, she went ahead and completed the application and should hear by November 1. The grant would provide \$10,000 from the Kresge Foundation for us to provide free demonstrations. The only stipulation is that it must take place in downtown Detroit.
3. Christine talked with the DIA about how their workshops have been going this year. It seems that the problem we have been having filling workshops is universal. We need to continue to look for ways to educate - to find ways to offer demos and workshops that will be accessible to our membership.

VICE PRESIDENT'S REPORT: Erica reported that she is starting from scratch with this year's workshop schedule. She is focusing on shorter and less expensive workshops to start. She has thought of perhaps providing a series of 1/2 day informative sessions - demos rather than workshops.

TREASURER'S REPORT: Richard reported that he met with Annette and is starting to get up to speed with this responsibility. He was very impressed with Annette's Quickbooks set-up and requested Board approval to purchase Quick Books for his computer. A motion was made, seconded, approved.

Richard has set up an excel spreadsheet which he will use for the reports to the Board. He does not have access to our accounts yet, but reported that our current balance is around \$6,800.

The bank accounts are in the process of being transferred over to Richard.

Richard's goals: 1. Account for our physical assets (display cases, tents, vitrines, etc.)
2. Provide meaningful reports to the Board at meetings.

STANDING COMMITTEE REPORTS:

MEMBERSHIP/SPONSORSHIP: No formal report. Christine mentioned that she is interested in boosting our corporate sponsorship. Erica suggested that the whole Board be looking for businesses that could become sponsors and then refer them to the President.

NEWSLETTER: No report.

WEBSITE/PUBLICITY: Christine will communicate with Juanita about including social networking (i.e. a facebook page) to our outreach efforts.

ART FAIR: Jennifer will have a final financial report for the next Board meeting.

JEWELRY +OBJECTS: Steve will look into possible venues for the 2011 show and report at the next meeting.

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HOLIDAY PARTY: No formal committee was formed. Ercia will work on a proposal for having the party at Angelina's restaurant. She will try to have an event along with the social part of the get together and would look to schedule for January.

NEXT MEETING: Sunday, November 15 at 12:00 at Jennifer's house.

Adjourned at 1:20 pm.

Minutes respectfully recorded by Jennifer Thomson, Recording Secretary